

# GEP® SMART SUPPLIER PORTAL



## Did You Know?

- Spring of 2020 all suppliers/vendors/subcontractors doing business with Kiewit and any of its subsidiaries will be **required to register** in Kiewit's new supplier management and procure to pay platform
- There will be **no cost** to register to utilize the portal



## Getting Registered

### Go to:

<https://kiewit.com/services/procurement/>

### Registration Instructions:

If you are a part of a larger company, subsidiary, branch, etc. you may want to check with your corporate group to ensure your company has not already been registered. If they have you can be added as a user by reaching out to them.

### Existing Suppliers:

You should have received a email notification from @gep.com with instructions to register and update your profile. Please check your junk mail if you did not receive this.

## Benefits to Suppliers:

- Visibility and control of your vendor profile information
- Ability to respond to RFX sent to you by Kiewit
- Accept purchase orders
- Submit invoices
- Check payment statuses

## Key Dates

- Spring 2020 – Suppliers begin registering in the supplier portal
- Fall 2020 – Kiewit's full Procure to Pay (P2P) functionality goes live and you and Kiewit can begin to interact in the portal.